

PROCEDURES FOR WRAP-UP (SPECIAL) PROJECTS AND SPLIT COVERAGE

The entity applying for the approval of split coverage shall supply the following information by written request.

1. A cover letter explaining why split coverage is necessary.
2. A list, if for Wrap-up(Special)project, of the sub-contractors that will be on the work site.
3. A completed application for split coverage by the requesting entity. **Application forms may be found on the OWC home page under FORMS.**

After approval of the split coverage by the Department of the Commissioner of Workers Claims, the Carrier for the requesting entity must file the following:

1. Proof of coverage through the Electronic Data Interchange for the requesting entity.
2. Proof of coverage for sub-contractors listed for the Wrap-Up (Special) project.
 - a. Will only be accepted if coverage is on file for the requesting entity.